

APPLICATION FOR TRANSCRIPTS OF B.TECH. (2015 batch onwards)

Name and Address of Student : _____

Course : B.Tech. Branch: _____ H.T. No. _____

Mobile No: 1. _____ 2. _____

DETAILS OF B.TECH. TRANSCRIPTS REQUIRED

(See backside for Instructions)

(i) Set of memos of marks (If the space is insufficient write details on back-side)

S.No.	Year - Semester	Month & Year	Month & Year	Month & Year	Month & Year	Month & Year
1	I B.Tech-I Sem					
2	I B.Tech-II Sem					
3	II B.Tech-I Sem					
4	II B.Tech-II Sem					
5	III B.Tech-I Sem					
6	III B.Tech-II Sem					
7	IV B.Tech-I Sem					
8	IV B.Tech-II Sem					

Total No. of marks memos in a set (a) : _____

No. of sets required (b) : _____

(ii) Transcript of Consolidated Marks Memo

No. of copies required (c) : _____

(iii) Transcript of Provisional Certificate

No. of copies required (d) : _____

Total amount paid towards cost of Transcripts = [(a×b) + c + d] × Rs.100.00

= Rs. _____

DD No. _____, dt. _____ (enclosed)

Place :

Date :

SIGNATURE OF APPLICANT

FORWARDED

Place:

Date:

CONTROLLER OF EXAMINATIONS

OFFICE SEAL:

APPLICATION FOR TRANSCRIPTS OF MBA. (2015 batch onwards)

Name and Address of Student : _____

Course : MBA. Branch: _____ H.T. No. _____

Mobile No: 1. _____ 2. _____

DETAILS OF MBA. TRANSCRIPTS REQUIRED

(See backside for Instructions)

(ii) Set of memos of marks (If the space is insufficient write details on back-side)

S.No.	Year - Semester	Month & Year	Month & Year	Month & Year	Month & Year	Month & Year
1	I MBA -I Sem					
2	I MBA-II Sem					
3	II MBA-I Sem					
4	II MBA-II Sem					

Total No. of marks memos in a set (a) : _____

No. of sets required (b) : _____

(iv) Transcript of Consolidated Marks Memo

No. of copies required (c) : _____

(v) Transcript of Provisional Certificate

No. of copies required (d) : _____

Total amount paid towards cost of Transcripts = $[(a \times b) + c + d] \times \text{Rs.}100.00$
= Rs. _____

DD No. _____, dt. _____ (enclosed)

Place :

Date :

SIGNATURE OF APPLICANT

FORWARDED

Place:

Date:

CONTROLLER OF EXAMINATIONS

OFFICE SEAL:

APPLICATION FOR TRANSCRIPTS OF M.TECH. (2015 batch onwards)

Name and Address of Student : _____

Course : M.Tech. Specialization: _____ H.T. No. _____

Mobile No: 1. _____ 2. _____

DETAILS OF M.TECH. TRANSCRIPTS REQUIRED

(See backside for Instructions)

(iii) Set of memos of marks (If the space is insufficient write details on back-side)

S.No.	Year - Semester	Month & Year	Month & Year	Month & Year	Month & Year	Month & Year
1	I M.Tech-I Sem					
2	I M.Tech-II Sem					
3	II M.Tech-I Sem					
4	II M.Tech-II Sem					

Total No. of marks memos in a set (a) : _____

No. of sets required (b) : _____

(vi) Transcript of Consolidated Marks Memo

No. of copies required (c) : _____

(vii) Transcript of Provisional Certificate

No. of copies required (d) : _____

Total amount paid towards cost of Transcripts = $[(a \times b) + c + d] \times \text{Rs.}50.00$

= Rs. _____

DD No. _____, dt. _____ (enclosed)

Place :

Date :

SIGNATURE OF APPLICANT

FORWARDED

Place:

Date:

CONTROLLER OF EXAMINATIONS

OFFICE SEAL: